2. & 3.

PROCEDURE FOR ELECTING THE CHAIR OF THE BOARD

1. Vickery Bowles, Secretary of the Board, will call for nominations.

2. Nominations must be moved and seconded. Movers and seconders must be present at the meeting.

3. V. Bowles will ask each nominee if he/she is prepared to stand for election. The name of anyone not prepared to stand for election is dropped. A person who is not present at the meeting may be nominated, but must provide written consent to the Secretary in advance of the meeting.

4. V. Bowles will ask if there are any further nominations. If there are none, V. Bowles will ask for the following motion:

   Motion:
   That the Toronto Public Library Board:
   1. closes the nominations for the election of Chair of the Board.

   This motion must be moved, seconded and carried by a show of hands.

Acclamation

5. If there is only one nomination, V. Bowles will declare that person duly elected by acclamation.

Voting

6. If there are two or more nominations, V. Bowles will conduct the vote and voting will be by a show of hands. Each member may vote for only one person (who may be him or herself). V. Bowles will announce the number of votes cast for each candidate, in alphabetical order.

   If there are two nominations, V. Bowles will declare the person with the highest number of votes elected. If the result is a tie, V. Bowles will reopen nominations and call for another vote. If there is still a tie, V. Bowles will supervise the drawing of lots to decide who is elected.

7. If there are three or more nominations, the person with the lowest number of votes after the first ballot will be dropped from voting, and balloting will be repeated until a winner is declared.

PROCEDURE FOR ELECTING THE VICE-CHAIR OF THE BOARD

The newly elected Chair of the Board (if present), or V. Bowles (if the newly elected Chair is not present) will conduct the election as outlined above.

January 30, 2017