4.

Toronto Public Library Board – Draft Meeting Minutes

Meeting Details

Meeting Number:	05
Date:	Monday, 27 May, 2024
Time:	6:00 p.m. to 9:06 p.m.
Location:	Toronto Reference Library, Boardroom, 789 Yonge Street and via WebEx

Members Present (in person)

Alim Remtulla (Chair)
Jonathan Hoss (Vice Chair)
Sakariya Ahmed
Councillor Paul Ainslie
Amina Mohamed

Members Present (via WebEx)

Tamara Balan
Deputy Mayor Amber Morley

Regrets

Justice Faith Betty
Serda Evren
Soo Wong

24-095 Call to Order

Alim Remtulla, Chair, called the meeting to order at 6:03 p.m. and welcomed all to the meeting.

Alim then introduced Vickery Bowles, City Librarian.

Vickery recognized that it is important to acknowledge that the land on which Toronto Public Library is located is Indigenous. She indicated this is the traditional territory of the Haudenosaunee Confederacy, the Wendat, and the Mississaugas of the Credit First Nation. Toronto Public Library gratefully acknowledges these Indigenous nations for their guardianship of this land.

Vickery introduced the participants in the meeting.

24-096 Declarations of Conflicts of Interest

There were no *Declarations of Conflicts of Interest* by members of the Library Board at the May 27, 2024 meeting.

24-097 Approval of Agenda

Moved by *Amina Mohamed,* ***seconded by*** *Jonathan Hoss:*
That *the Toronto Public Library Board:*
1. approves the agenda.

Carried

24-098 Confirmation of the April 29, 2024 Toronto Public Library Board Meeting Minutes

Moved by *Councillor Paul Ainslie,* ***seconded by*** *Jonathan Hoss:*
That *the Toronto Public Library Board:*
1. confirms the minutes of the April 29, 2024 Toronto Public Library Board meeting.

Carried

24-099 Confirmation of the May 3, 2024 Strategic Planning Steering Committee Meeting Minutes

Moved by *Jonathan Hoss,* ***seconded by*** *Amina Mohamed:*
That *the Toronto Public Library Board:*

1. *confirms the minutes of the May 3, 2024 Strategic Planning Steering Committee meeting.*

Carried

24-100 Confirmation of the May 14, 2024 City Librarian's Performance Review Committee Meeting Minutes

Moved by *Jonathan Hoss,* ***seconded by*** *Amina Mohamed:*
That *the Toronto Public Library Board:*

1. *confirms the minutes of the May 14, 2024 City Librarian's Performance Review Committee meeting.*

Carried

24-101 Confirmation of the May 14, 2024 City Librarian's Performance Review Committee Closed Meeting Minutes

Moved by *Amina Mohamed,* ***seconded by*** *Jonathan Hoss:*
That *the Toronto Public Library Board:*

1. *confirms the minutes of the May 14, 2024 City Librarian's Performance Review Committee closed meeting.*

Carried

24-102 Approval of Consent Agenda Items

Deputy Mayor Amber Morley requested to hold *#23 – 2023 Multi-Year Accessibility Plan Status Report* for discussion.

Moved by *Councillor Paul Ainslie,* ***seconded by*** *Sakariya Ahmed:*
That *the Toronto Public Library Board:*

1. *approves the consent agenda.*

Carried

24-103 Business Arising from the Minutes

There were no *Business Arising from the Minutes* items at the May 27, 2024 meeting.

24-104 City Librarian's Report *(Received by Consent)*

That *the Toronto Public Library Board:*

1. receives the City Librarian's Report for information.

Carried

24-105 Communications

There were no *Communications* items at the May 27, 2024 meeting.

24-106 Presentations

Agenda Item No. 18 – Trends in Intellectual Freedom Challenges - 2024

Alim Remtulla introduced Anthony Nolan who asked to address the Board regarding agenda item #18 – *Trends in Intellectual Freedom Challenges – 2024.* Mr. Nolan voiced his concerns about the inclusion of *Mein Kampf* in TPL's collection. He requested the Board order it be removed from general circulation and banned from the Library.

Moved by *Jonathan Hoss,* ***seconded by*** *Councillor Paul Ainslie:*
That *the Toronto Public Library Board:*

1. receives the presentation from Anthony Nolan regarding Agenda Item No. 18 – Trends in Intellectual Freedom Challenges - 2024 for information.

Carried

24-107 TPL Board Education – TPL Brand Implementation Program

Alim introduced Linda Hazzan, Director, Communications, Programming and Customer Engagement; and Brian Francis, Manager, Marketing Communications, who provided an overview of the ongoing implementation of TPL's brand identity. The presentation shared images of new branding on TPL's fleet, exterior signage and capital projects.

Moved by *Sakariya Ahmed,* ***seconded by*** *Amina Mohamed:*
That *the Toronto Public Library Board:*

1. *receives the TPL Brand Implementation Program presentation for information.*

Carried

Items for Information

24-108 Audit Findings Report – Year Ended December 31, 2023 – Toronto Public Library Board

Alim Remtulla introduced Kevin Travers, Partner and Elliot Cheng, Senior Manager, both from KPMG; and Howard Balter, Director, Finance & Treasurer. Kevin and Elliot reviewed highlights of audit findings report for the Board.

Moved by *Jonathan Hoss,* ***seconded by*** *Councillor Paul Ainslie:*
That *the Toronto Public Library Board:*

1. *receives the Audit Findings Report – Year Ended December 31, 2023 – Toronto Public Library Board report for information.*

Carried

Items for Action

24-109 2023 Audited Financial Statements – Toronto Public Library Board

Howard Balter reviewed highlights of the report for the Board.

Moved by *Councillor Paul Ainslie,* ***seconded by*** *Sakariya Ahmed:*
That *the Toronto Public Library Board:*

1. *approves the 2023 draft Audited Financial Statements of the Toronto Public Library Board, appended as Attachment 1.*

Carried

24-110 Strategic Plan 2025-2029: External Consultation Phase One Results and Phase Two Consultation Plan

Shawn Mitchell, Director, Policy, Planning and Performance Management; and Laural Raine, Senior Manager, Strategic Planning, delivered a presentation that provided an overview of the report for the Board.

Moved by *Amina Mohamed,* ***seconded by*** *Deputy Mayor Amber Morley:*
That *the Toronto Public Library Board:*

1. *receives the environmental scan summary and the internal consultation phase one results as outlined in the report presented at the April 15, 2024 Steering Committee meeting for information;*
2. *receives the external consultation phase one results as outlined in the report presented at the May 3, 2024 Steering Committee meeting for information; and*
3. *approves the focus areas for the second consultation phase resulting from the May 3, 2024 Strategic Planning Steering Committee strategy session for implementation.*

Carried

24-111 Workplace Psychological Health and Safety Policy

Brian Daly, Director, Human Resources; and Margo Till-Rogers, Senior Manager, Welcoming Spaces, delivered a presentation that reviewed highlights of the report for the Board.

Moved by *Amina Mohamed,* ***seconded by*** *Sakariya Ahmed:*
That *the Toronto Public Library Board:*

1. approves the Workplace Psychological Health and Safety Policy.

Carried

Items for Information

24-112 Trends in Intellectual Freedom Challenges – 2024

Lisa Radha Vohra, Director, Collections and Membership Services; and Matt Abbott, Senior Manager, Collection Development, delivered a presentation that reviewed highlights of the report for the Board.

Jonathan Hoss suggested that detailed information about the Library's reconsideration process be shared on TPL's website.

Moved by *Councillor Paul Ainslie,* ***seconded by*** *Deputy Mayor Amber Morley:*
That *the Toronto Public Library Board:*

1. receives the Trends in Intellectual Freedom Challenges – 2024 report for information.

Carried

24-113 2023 Public Service Statistics, Trends, & Comparisons

Shawn Mitchell and Joseph Lalonde, Senior Manager, Data & Analytics delivered a presentation that provided an overview of the report for the Board.

Moved by *Sakariya Ahmed,* ***seconded by*** *Amina Mohamed:*
That *the Toronto Public Library Board:*

1. receives the 2023 Public Service Statistics, Trends, & Comparisons report for information.

Carried

24-114 Operating Budget Monitoring Report – April 30, 2024

Howard Balter provided an overview of the report for the Board.

Moved by *Sakariya Ahmed,* ***seconded by*** *Deputy Mayor Amber Morley:*
That *the Toronto Public Library Board:*

1. *receives the Operating Budget Monitoring Report – April 30, 2024 report for information.*

Carried

24-115 Capital Budget Monitoring Report – April 30, 2024

Howard Balter provided an overview of the report for the Board.

Moved by *Jonathan Hoss,* ***seconded by*** *Deputy Mayor Amber Morley:*
That *the Toronto Public Library Board:*

1. *receives the Capital Budget Monitoring Report – April 30, 2024 report for information.*

Carried

24-116 Accounts Written Off in 2023 *(Received by Consent)*

That *the Toronto Public Library Board:*

1. *receives the Accounts Written Off in 2023 for information.*

Carried

24-117 2023 Multi-Year Accessibility Plan Status Report

Brian Daly, Director, Human Resources, reviewed highlights of the report for the Board.

Moved by *Amina Mohamed,* ***seconded by*** *Sakariya Ahmed:*
That *the Toronto Public Library Board:*

1. *receives the 2023 Multi-Year Accessibility Plan Status Report for information.*

Carried

24-118 Board Resolutions – Status Report *(Received by Consent)*

That *the Toronto Public Library Board:*

1. *receives the Board Resolutions – Status Report for information.*

Carried

24-119 Closed Meeting

At 8:22 p.m., it was:

Moved by *Councillor Paul Ainslie,* ***seconded by*** *Amin Mohamed:*

That *the Toronto Public Library Board:*

1. *conducts a Closed meeting as the subject matter being considered (City Librarian's 2023 and 2024 Performance Review) involve personal matters concerning an identifiable individual – Public Libraries Act, R.S.O. 1990, Chapter P. 44, s. 16.1(4).*

At 9:05 p.m. the Board resumed its meeting in public.

24-120 Adoption of Closed Meeting Actions

City Librarian's Annual Performance Review Committee:
City Librarian's 2023 and 2024 Performance Review

Moved by *Deputy Mayor Morley,* ***seconded by*** *Councillor Paul Ainslie:*

That *the Toronto Public Library Board:*

1. *approves the City Librarian's Performance Review Committee's confidential verbal and written report and recommendations for the City Librarian's 2023 and 2024 performance review; and*
2. *approves that the information concerning the City Librarian's 2023 and 2024 performance review not be made public as the subject matter being considered involves personal matters about an identifiable individual.*

Carried

It was noted that the vote for the City Librarian's 2023 and 2024 performance review evaluation was unanimous.

24-121 Adjournment

Moved by *Councillor Paul Ainslie,* ***seconded by*** *Amina Mohamed:*

That *the Toronto Public Library Board:*

1. *adjourns the May 27, 2024 Toronto Public Library Board meeting.*

Carried

The meeting ended at 9:06 p.m.

Signed: _____