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TORONTO PUBLIC LIBRARY

**STAFF REPORT**
**ACTION REQUIRED**

# Selection of Committee Members, Board Representatives and Association Members – 2017

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| **Date:** | January 30, 2017 |
| **To:** | Toronto Public Library Board |
| **From:** | City Librarian |

## SUMMARY

The purpose of this report is to seek Toronto Public Library Board approval for the selection of members to the City Librarian's Performance Review Committees and external groups.

A 2017 committee membership chart is included as Attachment 1, which outlines the required membership.

## RECOMMENDATIONS

**The City Librarian recommends that the Toronto Public Library Board:**

1. appoints a Library Board member to the City Librarian's Performance Review Committee;

2. appoints two Board member representatives to the Board of the Federation of Ontario Public Libraries;

3. appoints a Board member to the role of Board Liaison to Youth; and

4. appoints a Board member to the Toronto Public Library Foundation Board.

## FINANCIAL IMPACT

There is no financial impact arising from the information in this report.

The Director, Finance and Treasurer has reviewed this financial impact statement and is in agreement with it.

## ISSUE BACKGROUND

The Board's Procedural By-law makes provision for the review of Board committees and approval of new or revised terms of reference for committees at the first meeting of the new Board and subsequently at the beginning of each calendar year. The Board may establish committees as required.

## COMMENTS

The Library Board reviewed its committee structure at its June 22, 2015 meeting and the role of Youth Liaison at its December 14, 2015 meeting. The appointments below reflect the Board's decisions.

**Appointment Process for Committees**

The Board Chair and Vice Chair are automatically appointed to the City Librarian's Performance Review Committee.

The proposed process for Board members is to identify their interest in participating in the internal and external committees as outlined below.

**Board Committees**

City Librarian's Performance Review Committee

This committee meets to conduct the annual performance review for the City Librarian. It is expected that one meeting will be required to take place in late February / early March 2017.

One Board member is required in addition to the Board Chair and Vice Chair. Eva Svec was the Committee Chair and Board member representative in 2016. Other Board members wishing to provide input may do so in writing.

Board Liaison to Youth

A Board member is appointed to the role of Board Liaison to Youth. The Board Liaison ensures that a youth perspective is provided at the Board level. It provides an additional opportunity for youth to influence the strategic directions and policies of the Library. The Board Liaison to Youth consults with Youth Advisory Group members and teen users and non-users to understand service perspectives.

One Board member is appointed to this role. Archana Shah was the TPL representative in 2016.

**External Groups**

Federation of Ontario Public Libraries

The Federation of Ontario Public Libraries is a non-profit organization with a mandate to benefit Ontario public libraries through advocacy, research, and marketing.

The Federation's governing board is comprised of seven caucuses broadly representative of libraries by size, geography or service focus. The seven caucuses are comprised of 22 directors. The Toronto Public Library Board appoints four directors to the Toronto caucus of the Federation; two Library staff representatives and two Library Board representatives. In 2016, the City Librarian, the Director, Research and Reference (until retirement) and the Director, Service Development & Innovation (after the Director, Research and Reference's retirement) were the FOPL staff representatives. Councillor Paul Ainslie, who is the FOPL Board Vice Chair, and Dianne LeBreton were the FOPL Library Board representatives in 2016.

Meetings are held quarterly. The next meeting is scheduled for February 2, 2017 at 2:00 p.m. at the Metro Toronto Convention Centre.

Toronto Public Library Foundation Board:

The Board also appoints one member of the Board to the Toronto Public Library Foundation Board. The Library is represented by one Board member who is an ex-officio voting director of the Foundation, and the City Librarian who is an ex-officio, non-voting director of the Foundation. The Foundation Board meets bi-monthly. The next meeting is scheduled for February 23, 2017 at 8:00 a.m. at the Toronto Reference Library.

One Board member is required for this board. Councillor Mary Fragedakis was the TPL Board representative in 2016.

## CONTACT

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## SIGNATURE

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Vickery Bowles
City Librarian

## ATTACHMENTS

Attachment 1: 2017 Committee Membership Chart