18.

STAFF REPORT
ACTION REQUIRED

Toronto Public Library Board – 2017 Meeting Dates and Locations

Date:	January 30, 2017
To:	Toronto Public Library Board
From:	City Librarian

SUMMARY

This report provides the dates and locations for Toronto Public Library Board meetings in 2017 for approval by the Toronto Public Library Board as required by the Board's Procedural By-law. It includes a revised location for the October 23, 2017 meeting from the Northern District Branch to the Fairview District.

RECOMMENDATIONS

The City Librarian recommends that the Toronto Public Library Board:

1. approves the Toronto Public Library Board 2017 meeting dates and locations schedule, including a change to the location of the October 2017 meeting to the Fairview Branch.

FINANCIAL IMPACT

There is no financial impact arising from the information in this report.

The Director, Finance and Treasurer has reviewed this financial impact statement and is in agreement with it.

DECISION HISTORY

Section 16(1) of the *Public Libraries Act* states:

"A board should hold regular meetings once a month for at least ten months each year and at such other times as it considers necessary."

The Library Board's Procedural By-law states "the schedule of Board meetings for the year, including the dates, time and locations, will be approved at the First Meeting".

At the October 24, 2016 meeting, the Board received the proposed dates for meetings in 2017 for information. In November, a review of the City's updated budget schedule by Library staff revealed that the proposed January 23, 2017 meeting date did not align with the City's schedule. At the December 12, 2016 meeting, the Board approved rescheduling the January 23, 2017 meeting to January 30, 2017.

Also at the October 24, 2016 meeting, the Northern District Branch was proposed as the location for the October 23, 2017 meeting; staff have reconsidered this location and are recommending instead the Fairview Branch.

COMMENTS

The following dates and locations are proposed for meetings of the Toronto Public Library Board in 2017:

Date	Time	Location	Date	Time	Location
Monday **Jan. 30**	6:00 p.m.	TRL	Monday **Jun. 19**	6:00 p.m.	TRL
Tuesday Feb. 21	6:00 p.m.	TRL	Monday **Sep. 25**	6:00 p.m.	TRL
Monday **Mar. 20**	6:00 p.m.	TRL	Monday **Oct. 23**	6:00 p.m.	**Fairview Branch**
Tuesday Apr. 18	6:00 p.m.	**Richview Branch**	Monday **Nov. 20**	6:00 p.m.	TRL
Monday **May 15**	6:00 p.m.	TRL	Monday **Dec. 11**	6:00 p.m.	TRL

The City Council 2017 Approved Schedule of Meetings was used to establish the Toronto Public Library Board Meeting Schedule for 2017.
http://app.toronto.ca/tmmis/index.do

The meetings are scheduled for Mondays except for Tuesday, February 21 following the Family Day holiday and Tuesday, April 18 following the Easter Monday holiday.

CONTACT

Nancy Marshall; Library Board Officer, City Librarian's Office;
Tel: 416-393-7215; E-mail: nmarshall@torontopubliclibrary.ca

SIGNATURE

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Vickery Bowles
City Librarian