4.

Toronto Public Library Board – Draft Meeting Minutes

Meeting Details

Meeting Number: 06

Date: Tuesday, May 23, 2023

Time: 6:18 p.m. to 8:45 p.m.

Location: Toronto Reference Library, Boardroom, 789 Yonge Street and via Webex and Teleconference

Members Present

Alim Remtulla (Chair)
Jonathan Hoss (Vice Chair)
Tamara Balan
Justice Faith Betty
Serda Evren
Dhruv Jain
Councillor Amber Morley
Soo Wong

Regrets

Councillor Paul Ainslie
Amina Mohamed

23-089 Call to Order

Alim Remtulla, Chair called the meeting to order at 6:18 p.m. and welcomed participants, both in-person and virtual attendees.

The Chair then introduced Vickery Bowles, City Librarian.

Vickery recognized that it is important to acknowledge that the land on which Toronto Public Library is located is Indigenous. She indicated this is the traditional territory of the Haudenosaunee Confederacy, the Wendat, and the Mississaugas of the Credit First Nation. Toronto Public Library gratefully acknowledges these Indigenous nations for their guardianship of this land.

Vickery then introduced the participants in the meeting.

23-090 Declarations of Conflicts of Interest

There were no *Declarations of Conflicts of Interest* by members of the Library Board at the May 23, 2023 meeting.

23-091 Approval of Agenda

Moved by *Councillor Amber Morley,* ***seconded by*** *Jonathan Hoss:*
That *the Toronto Public Library Board:*

1. *approves adding a revised Communications report to the May 23, 2023 meeting agenda.*

Carried

23-092 Confirmation of April 24, 2023 Toronto Public Library Board Meeting Minutes

Moved by *Soo Wong,* ***seconded by*** *Jonathan Hoss:*
That *the Toronto Public Library Board:*

1. *confirms the minutes of the April 24, 2023 Toronto Public Library Board meeting.*

Carried

23-093 Confirmation of April 24, 2023 Toronto Public Library Board Closed Meeting Minutes

Moved by *Councillor Amber Morley,* ***seconded by*** *Jonathan Hoss :*
That *the Toronto Public Library Board:*

1. *confirms the minutes of the April 24, 2023 Toronto Public Library Board closed meeting.*

Carried

23-094 Approval of Consent Agenda Items

Moved by *Tamara Balan,* ***seconded by*** *Serda Evren:*
That *the Toronto Public Library Board:*

1. *approves the consent agenda.*

Carried

23-095 Business Arising from the Minutes

There were no *Business Arising from the Minutes* items at the May 23, 2023 meeting.

23-096 City Librarian's Report *(Received by Consent)*

That *the Toronto Public Library Board:*

1. *receives the City Librarian's Report for information.*

Carried

23-097 Communications

Moved by *Tamara Balan,* ***seconded by*** *Jonathan Hoss:*
That *the Toronto Public Library Board:*

1. *endorses Communication (a) from Alim Remtulla, Chair, Toronto Public Library Board, dated 24 May, 2023, expressing a statement of support for Pride Month from the Toronto Public Library Board.*

23-098 Presentations

There were no *Presentations* items at the May 23, 2023 meeting.

23-099 Toronto Public Library Board Education – Supporting Strategic Priority Number 3: Workforce Development Services

Alim Remtulla introduced Pam Ryan, Director, Service Development and Innovation; Alex Carruthers, manager, Innovation, Learning & Service Planning; and Aly Velji, manager, Adult Services.

Pam, Alex and Aly provided an overview of the work being done to develop Toronto's workforce, which is one of the five Strategic Priorities outlined in TPL's *2020-2024 Strategic Plan.* Some of the resources introduced in the presentation include eLearning courses for upgrading skills, Virtual Interview Rooms, Adult Literacy Courses and Small Business Services.

Moved by *Dhruv Jain,* ***seconded by*** *Councillor Amber Morley:*
That *the Toronto Public Library Board:*

1. *receives the Supporting Strategic Priority Number 3: Workforce Development Services presentation for information.*

Carried

Items for Information

23-100 Audit Findings Report – Year Ended December 31, 2022 – Toronto Public Library Board

Alim Remtulla introduced Kevin Travers, Lead Audit Engagement Partner and Elliot Cheng, Senior Manager, both from KPMG; and Larry Hughsam, Director, Finance & Treasurer. Kevin and Elliot reviewed highlights of the Audit Findings Report – Year Ended December 31, 2022 – Toronto Public Library Board for the Board.

Moved by *Councillor Amber Morley,* ***seconded by*** *Councillor Paul Ainslie:*
That *the Toronto Public Library Board:*

1. *receives the Audit Year-End Report – December 31, 2022– Toronto Public Library Board report for information.*

Carried

Items for Action

23-101 2022 Audited Financial Statements – Toronto Public Library Board

Larry Hughsam reviewed highlights of the report for the Board.

Moved by *Jonathan Hoss,* ***seconded by*** *Soo Wong:*
That *the Toronto Public Library Board:*

1. *approves the 2022 draft Audited Financial Statements of the Toronto Public Library Board, appended as Attachment 1.*

Carried

23-102 Apple Equipment – Commitment of Funds

Steve Till-Rogers, CIO and Director of Digital Strategy, reviewed highlights of the report for the Board.

Moved by *Jonathan Hoss,* ***seconded by*** *Tamara Balan:*
That *the Toronto Public Library Board:*

1. *approves a commitment with Apple Canada Inc. for the supply of Apple hardware, software and peripherals for approximately four years with an estimated value of up to $4,034,436, excluding HST, with annual estimated spending as follows:*

2023	*$1,368,591*
2024	*647,734*
2025	*607,278*
2026	*1,410,833*
	$4,034,436

Carried

Items for Information

23-103 TPL Foundation – Biblio Bash Update

Will Scott, CEO of the TPL Foundation, provided a verbal update around the recent Biblio Bash event, which raised a record-breaking $1,025,400 in support of TPL.

Alim Remtulla extended thanks to Anne Maggisano, Chair of the TPL Foundation Board, who was present at the meeting, Will and the entire Foundation for their ongoing support of the Library.

23-103 TPL Foundation – Biblio Bash Update - continued

Moved by *Dhruv Jain,* ***seconded by*** *Tamara Balan:*
That *the Toronto Public Library Board:*

1. *receives the TPL Foundation – Biblio Bash Update verbal report for information.*

Carried

23-104 2020 – 2024 Digital Strategy Update

Steve Till-Rogers reviewed highlights of the report.

Moved by *Soo Wong,* ***seconded by*** *Dhruv Jain:*
That *the Toronto Public Library Board:*

1. *receives the 2020 – 2024 Digital Strategy Update report for information.*

Carried

23-105 TPL Workforce Overview

Brian Daly, Director, Human Resources, reviewed highlights of the report.

Alim Remtulla and Jonathan Hoss requested the Board participate in mandatory training for TPL staff, including Confronting Anti-Black Racism and Positive Spaces training.

Motions:
See the following:
Moved by *Jonathan Hoss,* ***seconded by*** *Tamara Balan:*
That *the Toronto Public Library Board:*

1. *receives the TPL Workforce Overview report for information; and*
2. *requests the City Librarian to report back in June on proactive and actionable advocacy approaches that the Board can consider for defending against service and budget cuts.*

Carried as amended

23-105 TPL Workforce Overview - continued

Moved by *Jonathan Hoss,* ***seconded by*** *Tamara Balan:*
That *the Toronto Public Library Board:*

1. *receives the TPL Workforce Overview report for information*

Amended

Moved in amendment by *Alim Remtulla,* ***seconded by*** *Tamara Balan:*
That *the Toronto Public Library Board:*

1. *requests the City Librarian to report back in June on proactive and actionable advocacy approaches that the Board can consider for defending against service and budget cuts.*

Carried

23-106 Accounts Written Off in 2022

Larry Hughsam reviewed highlights of the report.

Moved by *Councillor Amber Morley,* ***seconded by*** *Soo Wong:*
That *the Toronto Public Library Board:*

1. *receives the Accounts Written Off in 2022 report for information.*

Carried

23-107 Board Resolutions – Status Report *(Received by Consent)*

That *the Toronto Public Library Board:*

1. *receives the Board Resolutions – Status Report for information.*

Carried

23-108 Adjournment

Moved by *Soo Wong,* ***seconded by*** *Dhruv Jain:*
That *the Toronto Public Library Board:*
1. adjourns the May 23, 2023 Toronto Public Library Board meeting.

Carried

The meeting ended at 8:45 p.m.

Signed:_____