MINUTES

Toronto Public Library Board
Meeting No. 4: Monday, April 19, 2004, from 6:12 p.m. to 7:25 p.m.
Toronto City Hall, Committee Room #4, 100 Queen Street West, Toronto

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Members Present:
Ms. Gillian Mason (Chair)
Mr. Bill Booth (Vice Chair)
Councillor Gay Cowbourne
Councillor Janet Davis
Mr. Rick Goldsmith
Ms. Mizan Ibrahim
Mr. Mark Nightingale
Councillor Karen Stintz

Regrets:
Mr. Meyer Brownstone
Councillor Kyle Rae
Councillor Sylvia Watson
Mr. Mitchell Weisberg

04-41 Call to Order

Gillian Mason called the meeting to order at 6:12 p.m.

04-42 Approval of Agenda

Moved by *Councillor Cowbourne,* ***seconded by*** *M. Nightingale, and* ***carried****:*
That *the agenda be revised to include a Notice of Motion concerning the Reconsideration of Beaches Branch Library – Closure for Reconstruction and to ensure a quorum for items requiring approval.*

04-43 Notice of Motion

Moved by *B. Booth,* ***seconded by*** *M. Ibrahim, and* ***carried****:*
That *the Toronto Public Library Board reconsider the Beaches Branch Library – Closure for Reconstruction report approved at the March 29, 2004 meeting of the Toronto Public Library Board in light of Councillor Bussin's correspondence of April 15, 2004 regarding alternate library service during Beaches Branch Library renovation.* (See Minute Nos. 04-49 and 04-60.)

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04-44 Declarations of Interest

There were no declarations of interest by members of the Library Board.

04-45 Approval of March 29, 2004 Toronto Public Library Board Meeting Minutes

Moved by *M. Ibrahim,* ***seconded by*** *M. Nightingale, and* ***carried:***
That *the minutes of the March 29, 2004 Toronto Public Library Board meeting be approved.*

04-46 Business Arising

(a) Adoption of Information Items received at Toronto Public Library Board Meeting of March 29, 2004

Moved by *M. Nightingale,* ***seconded by*** *M. Ibrahim, and* ***carried:***
That *the Toronto Public Library Board receive the following agenda items presented at the March 29, 2004 meeting of the Toronto Public Library Board for information after quorum was lost:*

(1) Chair's Report
(2) New Youth Service – RAMP
(3) Toronto Public Library Volunteer Recognition Practice
(4) Management Controls – Checklist for Commissioners
(5) Advocacy Update
(6) 2004 Operating and Capital Budgets – Update.

04-47 Presentations

There were no public presentations at the April 19, 2004 meeting.

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04-48 Chair's Report

In the interest of time, the Chair requested that the *Chair's Report* be forwarded electronically to Board members. She reported on the following items only:

(1) On April 8, Bill Booth, Jo Bryant, Linda Mackenzie and Gillian Mason met with the Honourable Madeleine Meilleur, the provincial Minister of Culture, to discuss the Library with an emphasis on TPL's history of delivering successful services and programs. Another goal of the meeting was to enhance the Minister's understanding that increased financial support to TPL has the potential to improve library service to all Ontarians.

(2) In response to the recent deplorable anti-Jewish attacks in Toronto and Montreal, in particular, the destruction of a school library located in the Montreal Talmud Torah Jewish School, it was:

***Moved by** B. Booth, **seconded by** M. Nightingale, and **carried**:*
***Whereas** the Toronto Public Library Board deplores the destruction of an institution which supports learning, reading and the pursuit of knowledge; and*
***Whereas** the Toronto Public Library Board wishes to assist the United Talmud Torah Elementary School in its efforts to rebuild its library collection;*
***Therefore be it resolved** that the Toronto Public Library Board provide to the United Talmud Torah Elementary School Library in Montreal the amount of $1000.00 to replace the school library's copy of the World Book or a similar item which was damaged in a firebombing incident on April 5, 2004.*

***Moved by** M. Ibrahim, **seconded** R. Goldsmith, and **carried**:*
***That** the Chair's Report be received for information.*

04-49 Communications

***Moved by** R. Goldsmith, **seconded by** M. Nightingale, and **carried**:*
***That** the Toronto Public Library Board receive Communication Item (a) and direct Library staff to provide the Board's decision to Councillor Sandra Bussin in connection with alternative library service during Beaches Branch Library renovation.* (See Minute Nos. 04-43 and 04-60.)

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Items for Information:

04-50 Requests for Reconsideration of Library Materials – 2003 Annual Report

***Moved by** R. Goldsmith, **seconded by** B. Booth, and **carried**:*
***That** the Toronto Public Library Board receive the Requests for Reconsideration of Library Materials – 2003 Annual Report for information.*

04-51 Bookmobile Schedule – 2004

***Moved by** R. Goldsmith, **seconded by** M. Ibrahim, and **carried**:*
***That** the Toronto Public Library Board receive the 2004 Bookmobile Schedule that remains unchanged from 2003 for information.*

04-52 Federation of Ontario Public Libraries Business Plan

***Moved by** R. Goldsmith, **seconded by** Councillor Davis, and **carried**:*
***That** the Federation of Ontario Public Libraries Business Plan report for information and discussion be deferred to the May 10, 2004 Library Board meeting.*

04-53 2004 Operating and Capital Budgets - Update

Josephine Bryant, City Librarian, and Larry Hughsam, Director, Finance and Treasurer, provided the following details regarding the 2004 operating and capital budgets:

(1) The special City Council meetings for final 2004 budget approval began on April 19. TPL's 2004 – 2008 capital budget was approved by Council in April. The 2004 operating budget was held for further questions later in the week.

(2) Two proposals are before Council for consideration that, if approved, would result in a reduction to the Library's economic adjustment of $26,000 and a $5,000 reduction to the advertising budget.

Councillor Davis requested that staff provide her with a briefing concerning salary gapping.

***Moved by** M. Ibrahim, **seconded by** Councillor Stintz, and **carried**:*
***That** the Toronto Public Library Board receive the 2004 Operating and Capital Budgets verbal report for information.*

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04-54 Audit Results – Year Ended December 31, 2003 – Toronto Public Library Board

Gillian Mason introduced Diana Brouwer, Principal, Ernst & Young, in attendance at the meeting to respond to questions or comments from the Board in connection with the Audit Results and the Financial Statements.

Moved by *M. Ibrahim,* ***seconded by*** *Councillor Cowbourne, and* ***carried****:*
That *the Toronto Public Library Board receive the report on Ernst & Young's Audit Results – Year Ended December 31, 2003 – Toronto Public Library Board for information.*

04-55 Audit Results – Year Ended December 31, 2003 – Trust Fund of the Toronto Public Library Board

Moved by *Councillor Cowbourne,* ***seconded by*** *M. Nightingale, and* ***carried****:*
That *the Toronto Public Library Board receive the report on Ernst & Young's Audit Results – Year Ended December 31, 2003 – Trust Funds of the Toronto Public Library Board for information.*

Items for Approval:

04-56 Audited 2003 Financial Statements – Toronto Public Library Board

Moved by *M. Ibrahim,* ***seconded by*** *B. Booth, and* ***carried****:*
That *the Toronto Public Library Board approve the Audited 2003 Financial Statements of the Toronto Public Library Board.*

04-57 Audited 2003 Financial Statements – Trust Funds of the Toronto Public Library Board

Moved by *R. Goldsmith,* ***seconded by*** *B. Booth, and* ***carried****:*
That *the Toronto Public Library Board approve the Audited 2003 Financial Statements of the Trust Funds of the Toronto Public Library Board.*

04-58 Sustaining Canada's Digital Capacity: An Urban Library Strategy to Sustain Socially Inclusive ICT Network

Moved by *M. Ibrahim,* ***seconded by*** *R. Goldsmith, and* ***carried****:*
That *the Toronto Public Library Board:*

(1) receive for information Sustaining Canada's Digital Capacity: an Urban Library Strategy to Sustain Socially Inclusive ICT Networks;

(2) express its support for the proposal from the Council of Administrators of Large Urban Public Libraries of Canada to Industry Canada, The Treasury Board of Canada, and Hon. John F. Godfrey, Parliamentary Secretary to the Prime Minister with special emphasis on Cities, and

(3) provide Council, the appropriate City officials and local members of Parliament with the report and the Board's letter of support.

04-59 Sunday Service – Relocation from Kennedy/Eglinton Branch Library to McGregor Park Branch Library

Moved by *Councillor Cowbourne,* ***seconded by*** *R. Goldsmith, and* ***carried****:*
That *the Toronto Public Library Board approve the transfer of Sunday service from Kennedy/Eglinton Branch Library to McGregor Park Branch Library effective September 2004.*

04-60 Beaches Branch Library – Closure for Reconstruction

Deputy Mayor and Councillor, Beaches-East York, Ward 32 Sandra Bussin attended the meeting for discussion of the *Beaches Branch Library – Closure for Reconstruction* report. She requested that the Library Board consider providing alternative library service during the Beaches Branch renovation (see Minutes Nos. 04-43 and 04-49).

Moved by *R. Goldsmith,* ***seconded by*** *Councillor Cowbourne, and* ***carried****:*
That *the Toronto Public Library Board provide weekly bookmobile service while the Beaches Branch is closed for renovation.*

04-61 Other Business

There were no *Other Business* items for discussion.

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04-62 Closed Meeting

At 6:55 p.m., it was:
***Moved by** M. Ibrahim, **seconded by** B. Booth, and **carried**:*
***That** the Toronto Public Library Board conduct a Closed meeting as the subject matters being discussed are personal matters about an identifiable individual.*

04-63 Adoption of Closed Meeting Actions

***Moved by** M. Nightingale, **seconded by** B. Booth, and **carried**:*
***That** the Toronto Public Library Board adopt the actions taken in the Closed meeting.*

04-64 Adjournment

***Moved by** B. Booth, **seconded by** R. Goldsmith, and **carried**:*
***That** the April 19, 2004 Toronto Public Library Board meeting be adjourned.*

The meeting ended at 7:25 p.m.

Signed: _____