TORONTO PUBLIC LIBRARY

4.

MINUTES

Toronto Public Library Board
Meeting No. 10: Monday, November 28, 2005, from 6:01p.m. to 7:20 p.m.
Toronto Reference Library, Beeton Auditorium, 789 Yonge Street, Toronto

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Members Present:
Mr. Bill Booth (Vice-Chair)
Ms. Louise Aspin
Mr. Matthew Church
Councillor Gay Cowbourne
Dr. Kathy Gallagher Ross
Mr. Murthy Ghandikota
Mr. Okeima Lawrence
Ms. Kate Wilson

Regrets:
Ms. Gillian Mason (Chair)
Councillor Janet Davis
Councillor Kyle Rae
Councillor Karen Stintz
Councillor Sylvia Watson

05-179 Call to Order

Bill Booth called the meeting to order at 6:01.p.m.

05-180 Approval of Agenda

Moved by *K. Gallagher Ross,* ***seconded by*** *L. Aspin, and* ***carried****:*
That *the agenda be approved.*

05-181 Declarations of Interest

There were no *Declarations of Interest* by members of the Library Board.

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05-182 Approval of October 24, 2005 Toronto Public Library Board Meeting Minutes

Moved by** K. Wilson, **seconded by** K. Gallagher Ross, and **carried:
***That** the minutes of the October 24, 2005 Toronto Public Library Board meeting be approved.*

05-183 Business Arising

There were no *Business Arising* items for the meeting.

05-184 Chair's Report

(1) Gillian Mason and Bill Booth attended the Library's annual staff recognition event on November 10 at North York Central Library; 152 staff, representing 3,764 years of service, were recognized. Andy Barrie, an ardent supporter of the Library, was the guest speaker.

(2) Twenty-five children's authors and illustrators presented programs throughout the system as part of the TD Canadian Children's Book Week during the first week of November. Also in recognition of the week, former National Librarian and author, Roch Carrier, presented the HarperCollins Lecture for 2005, *Giving Wings to Children,* at TRL.

(3) Earlier in November, 275 students from 49 different schools attended a volunteer fair for youth at North York Central Library. The students were put in touch with more than 20 community agencies, including the Library.

(5) *Much Reading*, a new teen booklet updated by staff, is available in all TPL branches.

(6) The *Guess the Giller* contest attracted 4,000 participants this year. Their choice – *Sweetness in the Belly* - was not the same as the jury's – *The Time In Between*. The contest and the Giller publicity helped TPL to highlight the availability of great Canadian writing with branch displays, booklists and Web promotions.

(7) The TD Gallery at TRL has a new exhibit – *Animals are Allowed in the Library*; a display of animal prints from the Library's rare books, original art and ephemera collections. Programs put on by the Toronto Zoo and the World Wildlife Fund at TRL complement this exhibit, which runs until January 22.

Chair's Report - continued

(8) Based on the success of the pilot summer program, the Library is working with Citizenship and Immigration Canada to offer information and referral about settlement-related issues to new immigrants to Toronto. Workers from the YMCA-Newcomer Information Centre will offer service three days a week at the Toronto Reference Library. Newcomers are either referred to subject departments within the Library, or to other agencies throughout the city. TRL is an ideal location for the service as the subject departments offer collections which support foreign-trained professionals in attaining Canadian accreditation. This year-round program, funded by Citizenship and Immigration Canada, has also been available since September 2005 at the Bridlewood, Cedarbrae and Goldhawk Park branches. The service is expected to expand to a number of other branches shortly.

(9) Recent media coverage includes: profiles of the "Teen Knitting Club" at Maria A. Shchuka branch on *Global News* and Shyam Selvadurai in *The Globe and Mail*. *The Toronto Star* interviewed novelist Julian Barnes in the Arthur Conan Doyle Room.

(10) Again this year, TPL is partnering with the National Ballet to bring the story of *The Nutcracker* to Dial-A-Story in English, French, Mandarin, Polish and Spanish. Library patrons borrowing books between November 1 and December 15 will receive a 20% exclusive discount to selected performances of *The Nutcracker*.

(11) TPL will host a children's program presented by the National Ballet at North York Central Library and Malvern Branch, where kids will get to 'Be a Ballerina for a day'. They will hear *The Nutcracker* story, dress up in a ballet costume and practice ballet moves.

***Moved by** M. Ghandikota, **seconded by** K. Gallagher Ross, and **carried**:*
***That** the Chair's Report be received for information.*

05-185 Presentations

There were no presentations for the meeting.

05-186 Notice of Motion – Appointment of a Youth Representative to the Toronto Public Library Board

Moved by *Okeima Lawrence,* ***seconded by*** *Kathy Gallagher Ross:*
WHEREAS *the Toronto Public Library Board has a strong commitment to youth in the City of Toronto through the provision of collections, services and programs specifically for youth, and*

WHEREAS *the City of Toronto as part of the Toronto Youth Strategy recognizes the importance of youth representatives to the City's Agencies, Boards and Commissions,*

NOW THEREFORE BE IT RESOLVED THAT *the Toronto Public Library Board request that the City of Toronto effective December 1, 2006 make every effort to appoint a citizen representative between the ages of 18 – 30 as a youth representative to the Board for each term of the Board within the 13-member Toronto Public Library Board composition.*

The motion will be presented to the Board for approval at the December 12, 2005 Library Board meeting.

05-187 Communications

Moved by *M. Ghandikota,* ***seconded by*** *K. Gallagher, and* ***carried:***
That *the Toronto Public Library Board:*

(1) receive Communication Items (a) to (f) for information, and
(2) staff be directed to invite Itah Sadu and Denise Herrera-Jackson to attend the December Library Board meeting in connection with the naming of the Black and Carribean Heritage Collection at the Parkdale Branch to address the Board [see Communication Item (f)].

(a) Letter to Members of the Federation of Ontario Public Libraries, dated October 28, 2005, from Jane Horrocks, Chair, Federation of Ontario Public Libraries, providing an update to the activities of the Federation at the mid-point of its inaugural year.
(b) Letter to the Editor, The Globe and Mail, dated November 9, 2005, from Gillian Mason, Chair, Toronto Public Library Board, in response to Caroline Alphonso's November 4, 2005 article "Study questions path to literacy".

Communications - continued

(c) *Letter to The Honourable David Emerson, Minister of Industry, dated November 9, 2005, from Gillian Mason, Chair, Toronto Public Library Board concerning the federal Community Access Program.*

(d) *Letter to The Honourable John McCallum, Minister of National Revenue, dated November 9, 2005, from Gillian Mason, Chair, Toronto Public Library Board concerning the federal Library Book Rate program.*

(e) *Letter to Mike Cook, Chair, Winnipeg Public Library Board, dated November 9, 2005, from Gillian Mason, Chair, Toronto Public Library Board, offering congratulations on the opening of the Board's Millennium Library.*

(f) *Letter to Nancy Marshall from Itah Sadu and Denise Herrera-Jackson, Committee Members, Committee in Support of the Naming of the Black & Caribbean Heritage Collection at Parkdale Library, dated November 16, 2005, requesting permission to address the Toronto Public Library Board at the December 12, 2005 meeting concerning the Naming of the Black & Caribbean Heritage Collection at Parkdale Library.*

Items for Information:

05-188 Staff Training and Development at Toronto Public Library

Elizabeth Glass, Manager, Planning and Dan Keon, Director, Human Resources, provided an overview of staff training and development at the Toronto Public Library.

Moved by** K. Gallagher Ross, **seconded by** L. Aspin, and **carried:
***That** the Toronto Public Library Board receive the staff presentation on Staff Training and Development at Toronto Public Library for information.*

05-189 Operating Budget Monitoring Report – Third Quarter, September 30, 2005

Moved by** K. Gallagher Ross, **seconded by** K. Wilson, and **carried:
***That** the Toronto Public Library Board receive the Operating Budget Monitoring Report – Third Quarter, September 30, 2005 for information.*

05-190 2006 – 2010 Capital Budget – Update

Larry Hughsam, Director, Finance and Treasurer, advised the Board that at a meeting of the City's Budget Advisory Committee on November 17, 2005, it was recommended that:

(a) the Library's capital budget be increased by $1.0 million to $11.0 million in 2006, with the increase funded from reserve; and

(b) for 2007 – 2010, the debt guidelines be set at $11.0 million, and Financial Planning staff review other reserve options to further reduce the debt requirements.

The Committee's recommendation will be presented to the Policy and Finance Committee for approval on November 29. Council approval will be requested on December 8 and 9, 2005.

A copy of the draft decision document from the November 17, 2005 Budget Advisory Committee meeting was distributed to Board members.

Moved by *K. Gallagher Ross,* ***seconded by*** *L. Aspin, and* ***carried:***
That *the Toronto Public Library Board receive the verbal 2006 – 2010 Capital Budget – Update for information.*

05-191 Site for a Branch in Railway Lands Area

Moved by *K. Gallagher Ross,* ***seconded by*** *O. Lawrence, and* ***carried:***
That *the Toronto Public Library Board receive the Site for a Branch in the Railway Lands Area for information.*

Items for Approval:

05-192 2006 Operating Budget – City Manager Proposed Budget

Moved by *K Wilson,* ***seconded by*** *K. Gallagher Ross, and* ***carried:***
That *the Toronto Public Library Board:*

(1) receive the 2006 Operating Budget – City Proposed Budget report;

(2) review the options for reducing the 2006 operating base budget by $2.1 million to achieve the City Manager's proposed budget;

(3) receive the City Manager's proposed reduction of $0.6 million for new/enhanced services;

2006 Operating Budget – City Manager Proposed Budget - continued

(4) agree to accept the minor service impact reductions of $359,000 as outlined in Attachment 1; and

(5) direct staff to report to the Board at the December meeting concerning additional savings as part of a year-end review process.

A document charting the Library's collection budget history since 1993 was distributed to Board members.

05-193 2006 Operating and Capital Budgets – Advocacy Communications Activities Update

Moved by** M. Church, **seconded by** K. Gallagher Ross, and **carried:
***That** the Toronto Public Library Board:*

(1) receive the 2006 Operating and Capital Budgets – Advocacy Communications Activities Update report for information, and

(2) adopt the corresponding Key Messages (Attachment 1).

A copy of the Library's Print Media Coverage for 2005 to-date was distributed to Board members.

Other Business

05-194 (a) Children's Mental Health Awareness at Libraries

At the request of Kate Wilson, staff will report to the Board at a later date concerning a method for raising the awareness of children's mental health issues through collections, programs and services in the library community.

05-195 Adjournment

***Moved by** L. Aspin, **seconded by** K. Gallagher Ross, and **carried**:*
***That** the November 28, 2005 Toronto Public Library Board meeting be adjourned.*

The meeting ended at 7:20 p.m.

Signed: _____